



Appendix to PUMS Rector Regulation No. 134/21 of 26th October 2021.

**Guidelines for students and university teachers associated with the  
organisation of education  
in winter semester of academic year 2021/2022.**

**I. General guidelines**

1. Following the schedule of academic year 2021/2022, the following organisation of the teaching classes will apply at Poznan University of Medical Sciences, hereinafter referred to as PUMS or University:
  - a) lectures will be held with the use of remote teaching methods and techniques. In justified cases, with the appropriate Faculty's Dean approval, expressed upon course coordinator's request, lectures may be held in stationary form;
  - b) practical courses and seminars will be held in stationary form. In justified cases, with the appropriate Faculty's Dean approval, expressed upon course coordinator's request, courses and seminars may be held with the use of remote teaching methods and techniques;
  - c) classes at the Physical Training Study Centre for fully vaccinated students will be held in stationary form; in other cases, the classes will be held as specified in chapter IV. Organization of language courses and physical education.
  - d) examinations at the Centre for Innovative Education Techniques (CITK) will be held in direct (stationary) form.
  - e) Consents referred to in sub-clause a) and b) above, as regards education in Doctoral School shall be given by the Director of the Doctoral School, and in case students of Medical Education in English (CNJA) by CNJA Director.
  - f) Stationary courses, in cases referred to in sub-clause a) - c) above, and examinations in a direct form shall be held with the observance of sanitary regime resulting from the compliance with all applicable regulations on prevention, counteracting, and combating COVID-19.
  - g) In winter semester of academic year 2021/2022, PUMS Main Library will be operating with the observance of sanitary regime resulting from the compliance with all applicable regulations on prevention, counteracting, and combating COVID-19.
2. Should the scheduled practical classes that absolutely require a contact form be impossible to be carried out, they will be rescheduled to another date and the appropriate decision will be made by the Faculty Dean, CNJA Director or the Director of the Doctoral School.
3. The obligation to check the university assigned e-mail inbox by the students on every education day before attending contact classes remains valid.



In case of a potential epidemic threat, contact classes will be postponed, and such information will be communicated via e-mail. If no such information is sent from the appropriate Dean's Office, this means that contact classes will be held in the initially planned form.

4. Students of study programmes in English or students participating in international cooperation programs, who live in the University's dormitories, are obliged to observe the following rules:
  - a) Due to the pandemic situation, it is hereby introduced the obligation to perform PCR tests for SARS-CoV2 coronavirus infection for English-speaking students arriving from outside Poland who start stationary educational classes at PUMS in academic year 2021/2022.
  - b) The obligation to have the tests referred to in sub-clause a) above performed also concerns English-speaking students accommodated in PUMS dormitories after their return from abroad.
  - c) The obligation to have the tests referred to in sub-clause a) and b) above performed does not apply to the students who have undergone the full cycle of vaccination in case of a two-dose preparation, and it has passed at least 14 days between the second dose and the date of arrival or accommodation in a dormitory, or students who have been vaccinated with a single-dose preparation, and it has passed at least 21 days from the date of arrival or accommodation in a dormitory.
  - d) Students referred to in sub-clause c) above are obliged to present a certificate of vaccination to the Medical Education in English Centre or Dormitories Management Centre in case they live in PUMS dormitories.
  - e) Non-vaccinated students who, after their arrival to Poland start stationary studies at PUMS or are accommodated in PUMS dormitories, are obliged to present to CNJA:
    - the negative result of PCR test or anti-gen test for SARS-CoV-2 coronavirus, taken no later than 48 hours before arrival to Poland,
    - to repeat the test for SARS-CoV-2 after 7 days from arrival, at the laboratory designated by PUMS.
  - f) In case of students arriving to Poland who have taken a single dose of a two-dose preparation and start stationary studies at PUMS, or are to be accommodated in PUMS dormitories, PCR test will be performed 7 days after the arrival at the laboratory designated by PUMS.
  - g) The obligation to have the test referred to in sub-clause f) above performed, also applies to those students who have been vaccinated with two doses of vaccine or received the single-dose preparation but there have not been observed the deadlines specified in sub-clause c) above, i.e. the interval between the vaccination date and the date of arrival to Poland.
  - h) In the period between arrival to Poland and the date of obtaining result of the test referred to in sub-clauses e) – g) above, it is recommended that the students self-isolate, unless the valid government regulations do not impose the obligatory quarantine.
5. Direct (contact) classes can be attended by students who:
  - a) show no symptoms of respiratory tract infection, fever, sudden loss of smell and taste,
  - b) after infection with SARS-CoV-2, pursuant to the current procedures, have been released from isolation,
  - c) are not subject to epidemiological supervision with a recommendation of social isolation,
  - d) have completed the quarantine imposed in compliance with the applicable regulations, due to:



- a contact with a person infected with SARS-CoV-2, with the reservation that the return to direct classes in clinical units is only possible after 14 days from the date of contact with the infected person (additional 4 days without contact clinical classes are added to the minimum quarantine period of 10 days),

- isolation of a person with whom the student runs a common household or lives, with the reservation that the return to direct classes in clinical units is only possible after 11 days from the end of isolation of the person with confirmed infection with SARS-CoV-2 (additional 4 days without contact clinical classes are added to the quarantine period of 7 days after the end of isolation of the infected person),

whereas the guidelines specified in this sub-clause d) do not concern a student who has got a certificate of vaccination against COVID-19, provided that the second dose of the vaccine against COVID-19 in case of two-dose preparations, or the single dose in case of one-dose preparation was administered at least 14 days before the contact with a person infected with SARS-CoV-2, or the date of the test result of the infected person.

6. On the occurrence of symptoms of respiratory tract infection, fever, loss of smell or taste, or other symptoms suggesting the possibility of SARS-CoV-2 infection among the staff and students, it is obligatory to stay at home and contact a general practitioner, in compliance with the general National Health Fund (NFZ) guidelines to verify the health condition and take follow-up actions.
7. In case a quarantine is imposed on students, healthy individuals (without a sick leave) are obliged to participate in remote classes.
8. During the state of SARS-CoV-2 coronavirus pandemic, absence from the classes will be excused on the basis of a sick leave or a certificate from pacjent.gov.pl system or other official documents confirming that the student is subject to isolation or quarantine procedure.
9. Before starting contact classes, all students are obliged to take and complete an online course UMP-COVID-19. The course will be available on OLAT platform, and for English-speaking students, materials in electronic form will be made available in good time before the start of the classes.
10. Before starting a class, the teacher should draw up an attendance list of all participants, i.e. students, technical staff, and patients. The attendance list should be kept by the teacher in compliance with the internal rules, however no shorter than 30 days from the date of completing the classes.
11. No third persons, other than students, employees, and patients are allowed to be in the room where the classes are carried out.
12. No redundant items, including mobile phones, should be brought to, and used in the classrooms.
13. On PUMS facilities all cloakrooms with human service shall be closed until further notice. Individual lockers will be made available to the students. After using a locker, the student should leave it open for disinfection (on PUMS facilities), and in hospitals, the student should clean by himself or herself the touch surfaces with an available disinfectant.
14. In case there are no lockers available, students take their outer garments to the classroom, except for hospitals, where it is obligatory to leave the outer garments and change into the medical clothing.



15. The time spent in service-free locker rooms should be reduced to the minimum, and the principles of sanitary regime must be observed at all times (maintaining social distance, wearing face masks, hand sanitation).
16. If possible, every person uses their own instruments/objects required for effective and efficient class execution. Commonly used items, other than disposable ones, must be disinfected. It is not allowed to borrow objects from other participants of the classes.
17. During SARS-CoV-2 coronavirus epidemic, teaching rooms subject to central planning located in clinical hospitals may only host clinical classes carried out by the units based in the hospital in which the classroom is located. If the teaching room in the clinical unit does not meet the criteria of maintaining social distancing, a university teacher may transfer the classes to a lecture room, after having checked its availability with the University's Students Service Centre.
18. The units conducting teaching classes are supplied with personal protective equipment, and the procurement process is the liability of the Procurement Department.
19. The Procurement Department distributes personal protection equipment according to the following scheme:
  - a) non-clinical teaching units - directly to the units involved (reusable face masks or face shields for university teachers and students, hand, and surface sanitizers),
  - b) clinical units based in clinical hospitals - directly to the administration of the clinical hospitals (surgical disposable face masks, gloves, disposable aprons, and disposable face masks with FFP2 filter, and face shields in case of participation in activities producing aerosols), and to the University's Centre for Dentistry and Specialist Medicine Sp. z o.o. (surgical disposable face masks, FFP2 face masks, gloves, disposable aprons, face shields),
  - c) clinical units on a foreign basis - directly to the administration of clinical units (surgical disposable face masks, gloves, disposable aprons).
20. Additionally, on PUMS premises, in the lodges, there shall be face masks, hand sanitizers and thermometers available.
21. The staff and students are recommended to follow and observe the guidelines of the Ministry of Health ([www.gov.pl/web/koronawirus](http://www.gov.pl/web/koronawirus)) and Chief Sanitary Inspector ([www.gis.gov.pl](http://www.gis.gov.pl)) regarding the prevention of infections and SARS-CoV-2 spreading, such as: maintaining social distance, covering the mouth and the nose, hands sanitization, and appropriate handling of premises hosting teaching classes.

## **II. Organisation of contact (direct) non-clinical classes**

1. On the teaching premises of PUMS it is obligatory to wear face masks covering the mouth and the nose. It is permitted to wear a reusable face mask made of cotton or a disposable face mask.
2. *If it is possible to maintain distance during classes, the teacher may allow students to take off their face masks in the lecture or seminar room, provided that epidemiological conditions specified in the generally applicable legal regulations allow that.*



*During practical classes requiring close student interactions, especially at the Medical Simulation Centre, face masks must be worn at all times during the classes.*

***(suspended till 31st December 2021)***

3. When awaiting the entry to teaching classrooms, participants should maintain the distance of at least 2 meters.
4. Before entering the classroom, each participant is obliged to disinfect their hands.
5. The classes are organised so as to allow maintaining social distance among the participants of the classes. In lecture/seminar rooms students are requested to take every second seat, maintaining at least 2 meters' distance from other participants. In particularly justified cases classes developing practical skills can be carried out in classrooms with no possibility to maintain social distance of 2 meters.
6. The classrooms should be ventilated for at least 15 minutes before and after the classes. It is also recommended to ventilate classrooms every hour during the classes and, if possible, to conduct classes with windows open.
7. In particularly justified cases associated with the epidemiological risk, the manager of a unit, in agreement with the Vice-Rector for Education, may temporarily suspend direct non-clinical classes.

### **III. Organisation of contact clinical classes**

1. Contact clinical classes shall be organised in compliance with the sanitary regime minimizing the risk of SARS-CoV-2 virus transmission.
2. Clinical classes may be attended by students without the symptoms of respiratory tract infection, fever, or other symptoms suggesting SARS-CoV-2 infection.
3. For the sake of patients safety, in particularly justified cases, especially during clinical classes in direct contact with people from the groups of high risk of severe course of COVID-19 (e.g. patients with immunity insufficiencies), the teacher may decide about allowing direct contact with such patients only the students who are fully vaccinated against SARS-CoV-2 or those who have recovered from COVID-19. In such situation the teacher may request the students to present vaccination certificate or certificate of recovery from COVID-19 issued no later than 6 months before the classes commence. In case of students without the certificates named above, or in case of students who refuse to provide information whether they are vaccinated or have recovered from COVID-19, the teacher shall make it possible for them to achieve the presumed education effects however in the manner excluding direct contacts with patients.
4. Students are required to appear for clinical classes in good time, to allow efficient performance of triage procedure, including verification of their identity on the basis of their ID badge or student's card (at least 30 minutes before the classes).
5. Hospital entrances for students are specifically marked and, if possible, the entry leads through a separate communication route.



6. While entering the hospital, students are required to cover their mouths and noses with face masks (reusable cotton face masks or disposable face masks). The nose and the mouth must be covered in all hospital areas and during the entire hospital stay.
7. In contact with patients, students are required to wear disposable surgical face masks.
8. Students are required to get familiar with and observe internal epidemiological rules of the hospital where the classes are carried out.
9. Students leave their outer garments in the cloakroom or in specially designated rooms in the hospitals.
10. The following personal protection equipment for students attending clinical practices in hospital wards in contacts with patients are required:
  - a) student's own apron (preferably with short sleeves), or a T-shirt, washed daily or changed to another one after each clinical class (in case a single-duty reusable clothing - an apron or a T-shirt- is washed at home we recommend that the following rules are followed: safe transport in a foil bag, washing at the highest temperature available, (recommended temperature not lower than 60°C), separately from other clothes).
  - b) disposable surgical face mask,
  - c) hand sanitizer,
  - d) disposable gloves (in case of performing procedures with breaking the continuity of tissues, or following the recommendations of the teacher),
  - e) disposable FFP2 face mask, a face shield and disposable apron, in case of participating in activities generating aerosols.
11. The following personal protection equipment for students of the faculty of medicine and dentistry, attending practical classes in contacts with patients are required:
  - a) student's own apron (preferably with short sleeves), or a T-shirt, washed daily or changed to another one after each clinical class (in case a single-duty reusable clothing - an apron or a T-shirt- is washed at home we recommend that the following rules are followed: safe transport in a foil bag, washing at the highest temperature available, (recommended temperature not lower than 60°C), separately from other clothes).
  - b) disposable apron,
  - c) surgical face mask or disposable FFP2 face mask, in compliance with the guidelines applicable in the clinic,
  - d) hand sanitizer,
  - e) face shields or protective goggles,
  - f) disposable gloves.
12. On treatment premises students are obliged to obey the epidemiological recommendations, including:



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- a) limit to the absolute minimum the number of personal objects brought in - it is forbidden to bring in mobile phones to the ward - the phones must be left in the cloakroom or in the locked lockers in the areas designated for the students,
  - b) equipment and personal belongings used during the classes must be wiped with a disinfectant after the classes, e.g. stethoscopes, ballpens, ID badges,
  - c) hands should be sanitized before entering the patients room and before and after each contact with patients,
  - d) a disposable surgical face mask is changed in case it gets dirty, wet, it does not let the air through; it cannot be used for more than one day for classes in contacts with patients,
  - e) FFP2 filter masks in a single cycle may be worn for up to 8 hours at most - it is not required to change the mask between patients, if the mask does not show distinctive damages or soil,
  - f) in case the mask is put on again, it is required to disinfect hands before and after putting it on,
  - g) touching the inner surface of the mask must be avoided.
13. In particularly justified cases associated with the epidemiological risk, the manager of a unit, in agreement with the Vice-Rector for Education, may temporarily suspend direct classes.
14. If students have attended direct classes in a clinic where a patient or medical staff who tested positive for SARS-CoV-2 virus were identified, and the criteria of close contact of students with the infected person were met, the course coordinator sends information to e-mail address covid@ump.edu.pl without undue delay. This information contains a list of students , who had close contact with the infected person, including their field of study and number of the group and date of contact. The information does not contain the particulars of the infected person.
15. Non-observance of the epidemiological rules shall result in the inability to continue classes. Such classes shall be considered an unexcused absence.
16. Teachers of clinical classes are obliged to observe the epidemiological rules adopted in a given hospital, and to organize classes so as to allow obeying the following recommendations:
- a) in front of the entrance to the teaching rooms (entrance to a ward and patients' rooms) there shall be available alcohol based (min. VOL 60%) hand sanitizers,
  - b) the teachers should have their mouth and nose covered,
  - c) seminar and lectures rooms in clinical hospitals may only be used for classes developing practical skills,
  - d) students should be instructed by the teachers that all procedures with patients should be done with utmost care, avoiding direct "face-to-face" contact,
  - e) the person conducting clinical classes remains in the room for the whole time of the classes, monitoring the proper operations, also as regards epidemiological safety.



17. Should a class participant demonstrate disturbing symptoms of an infectious disease, he or she must be immediately removed from the classes, and isolated in a separate room prepared for this purpose on the premises of the treatment facility by the Manager of that facility, and in case of the Centre for Medical Simulation (CSM) in a designated room. If the student's health condition does not require assistance of a medical rescue team, the student should return to the place of his/her domicile with an individual means of transportation, stay there, and seek medical consultation on the phone. If the health condition deteriorates, the class teacher calls an ambulance to transport the student to the nearest infectious ward, and immediately notifies the State Sanitary Inspection which shall conduct initial epidemiological interview, and the Faculty Dean. The areas where the infected person moved should be thoroughly cleaned, in compliance with the procedures functioning in the treatment facility or PUMS, and touch surfaces should be disinfected (door handles, handrails, handles).

#### **IV. Organization of language courses and physical education**

1. Classes carried out by Foreign Languages Study Centre in winter semester of academic year 2021/2022 shall take the direct (contact) form, following the epidemiological rules specified in these Guidelines.
2. Physical education classes in winter semester of academic year 2021/2022 shall be carried out in stationary (direct) form for persons vaccinated against COVID-19 with a full vaccination cycle, or persons who recovered from COVID-19 within the last 6 months and present the appropriate certificate.
3. In case of non-vaccinated students, and those who do not inform about the fact of being vaccinated or having recovered from COVID-19, the classes within Physical Training and Sports Study Centre shall be carried out in remote form and cover individual classes carried out on one's own (controlled, individual physical training of the student). Those classes are monitored by the staff of Physical Training and Sports Study Centre. Moreover, classes for that group are arranged in a remote form and in the number corresponding to the number of hours of the course reduced by the number of self-education hours (including verification and discussion of physical activity of students, tasks associated with promotion programs and healthy lifestyle, participation in campaigns building physical activity, preparation of elaborations and reports by students).
4. The gym located on Study Centre premises shall only be available to fully vaccinated students or persons who recovered from COVID-19 within the last 6 months.
5. The Physical Training and Sports Study Centre shall prepare the system of classes organisation allowing for passing the course in compliance with item 3 above.

#### **V. Organization of Post-Graduate Education and Doctoral School**

1. Post-graduate education and classes in Doctoral School shall be carried out with the use of remote teaching methods and techniques, and in case of classes developing practical skills in contact (direct) form.
2. As regards the Doctoral School, the decision on the form of carrying out classes is made by the teacher in agreement with the Director of the Doctoral School, and as regards post-graduate education, by the teacher and the manager of the post-graduate studies or course.





3. Contact classes are organised in compliance with sanitary regime allowing for the observance of maintaining the distance of minimum 2 meters between the participants and occupying half of the available seats in the room, hand sanitization and obligatory temperature measurement before the classes. During the classes their participants have their mouth and nose covered with a face mask. With the permission of the teacher, it is allowed to take off face masks with maintaining the social distance, provided that epidemiological conditions specified in the commonly applicable legal regulations allow that. In case of clinical classes, it is recommended that the rules are followed as in case of clinical classes in pre-graduate education.
4. The teacher is obliged to draw up an attendance list with the names of participants of the classes.
5. Each participant of post-graduate studies, courses, or training is obliged to sign a statement associated with the prevention of SARS- CoV-2 infection, and to give voluntary information on the fact of being vaccinated. The statement is stored for 30 days from the end of the classes, by the studies or course manager.

#### **VI. Organisation of remote education**

1. Remote education is carried out in synchronous or asynchronous form.
2. Asynchronous education assumes that during the classes the university teachers and students are not engaged in the teaching process at the same time and is based on the prepared and supplied e-learning materials available on OLAT platform.
3. In case of asynchronous education, university teachers are obliged to set a consultation duty hours for the students.
4. Synchronous education assumes that during classes the teachers and students are present at the same time on the indicated education platform. Synchronous education is carried out with the use of Teams or Zoom platforms.
5. During seminar and practical classes in synchronous mode, students are required to turn on the sound and video transmission.
6. If it is allowed by the system used by the university teacher for remote teaching, during colloquia in remote mode, students participating in the classes are obliged to turn on their cameras and enable sound and picture transmission.
7. To connect with the platform indicated by the course coordinator, the students only use the e-mail addresses assigned to them by PUMS.
8. Academic teachers may carry out remote teaching in the form of telework, however, in such case the teacher must seek consent of the Head of the unit who sends the decision via e-mail to the Employee Affairs Department.

#### **VII. Examinations**

1. The rules of carrying out direct examinations at the Centre for Innovative Education Techniques to minimise the risk of SARS-CoV-2 infection are specified by the manager of CITK in agreement with the Vice-Rector for Education.
2. It is possible that examinations or colloquia for the exams carried out outside CITK upon course coordinator's request and with Dean's consent will be carried out in stationary (direct) form.



In case examinations and colloquia are carried out in stationary (direct) form the following rules shall apply:

- a) during the exam all students have their mouth and nose covered with a face mask,
  - b) maximum 75% of the available seats in the room can be occupied.
3. In exceptional situations, upon the Dean's/CNJA Director's/Doctoral School Director's consent, it is possible to carry out examinations in a remote form. The following rules concerning remote examinations are introduced:
- a) written examinations are carried out on Open OLAT platform,
  - b) examinations with the use of tools made available by NBME, WebEx, ProctorExam platforms (education in English),
  - c) oral examinations are executed with the use of Teams or Zoom tools and during such examination students are required to turn on the video streaming,
  - d) it is recommended to install a safe browser for students participating in the exams.
4. The rules of verification of teaching results in the form of credits, examinations, and diploma exams with the use of distance education methods and techniques during the suspension of the standard classes are specified in Rector's separate regulation.

### **VIII. Duty hours and consultations by academic teachers**

1. Academic teachers are obliged to arrange regular duty hours for the students.
2. Academic teachers' duty hours, and additional consultations for the students shall be generally held in contact (direct) form with the observance the epidemiological guidelines.
3. Upon the Unit's manager consent, in justified cases duty hours can be carried out in the remote form.
4. Units' managers are obliged to publish the academic teachers' duty hours schedule for the attention of students.

### **IX. Research activity**

1. Managers of scientific research projects, in cooperation with the managers of the units where the research works are carried out are obliged to notify the Vice-Rector for Science and International Cooperation of potential threats in the execution of the project, especially as regards the predicted amendments to the schedule.
2. Laboratory works must first be made under those projects where a delay in the execution of the test shall endanger the completion of the entire project (in particular this concerns the projects financed from external sources).
3. Project manager is responsible for observing the sanitary regime under the execution of laboratory works.



**X. Procedure in case of infection with SARS-CoV-2 or on the suspicion of infection of a staff member or student**

1. In case a student is confirmed to be infected with SARS-CoV-2 virus:
  - a) the student is requested to forward such information forthwith to the address: [covid@ump.edu.pl](mailto:covid@ump.edu.pl),
  - b) Vice-Rector for Education Management Office in cooperation with the Dean's Office prepare a list of persons meeting the criteria of close contact with the infected student. Vice-Rector for Education makes a decision on notifying other organisation units, including the directors of clinical hospitals, if the student has participated in clinical classes, notifying State Sanitary Inspection in compliance with the applicable legal regulations and taking further steps, including: drawing further list of persons that might have had contact with the infected person on PUMS premises, introducing a restriction of classes, excluding a part of the building from holding classes, thorough cleaning, disinfection of touch surfaces.
2. In case of a suspicion of SARS- CoV-2 infection among the participants of clinical classes, or confirmed SARS- CoV-2 infection:
  - a) the teacher notifies the management of the hospital, the manager of the clinic, or course coordinator, and Vice-Rector for Education, at: [covid@ump.edu.pl](mailto:covid@ump.edu.pl),
  - b) the student is tested for SARS- CoV-2 infection, just like medical staff of the treatment facility and is subject to the follow-up procedure applicable in the hospital,
  - c) The Dean acting in agreement with the Vice-Rector for Education, makes a decision on temporary suspension of classes in a given group,
  - d) Vice-Rector for Education makes a decision on the notification of other organisation units, including the directors of clinical hospitals.
3. In case of a confirmed case of SARS-CoV-2 infection among the participants of post-graduate classes, the studies or course manager forwards this information forthwith with a list of persons participating in the classes to the Post-Graduate Studies and Continued Education Centre (e-mail: [alewczuk@ump.edu.pl](mailto:alewczuk@ump.edu.pl), telephone 61 854-62-67). General Manager and Vice-Rector for Doctoral School and Post-graduate Education shall make the decision on notifying the participants of the classes on further steps, including: preparing a list of persons that might have had contact with the infected person on the premises of UMP premises, notification of the State Sanitary Inspection in compliance with the legal regulations, excluding a part of the building from holding classes, thorough cleaning, disinfection of touch surfaces.
4. In case of a confirmed case of SARS- CoV-2 infection among PUMS staff, the person concerned is requested to notify the Secretariat of the Directorate, in order to take immediate actions to reduce the risk of developing an epidemic centre (e-mail: [dyrekcja@ump.edu.pl](mailto:dyrekcja@ump.edu.pl)), telephone 61 854-62-59). The use of this information shall be subject to data protection according to applicable law.
5. Should the situation described under item 4 take place, the General Manager in agreement with the management team makes a decision on the manner of work organization, including: remote work, restriction of classes, thorough cleaning, disinfection of touch surfaces.
6. If a class participant demonstrates disturbing symptoms of an infectious disease, they must be immediately:



- a) withdrawn from the class, isolated in a special room or a place designated for this purpose, with the minimum distance of at least 2 meters from other persons,
- b) in case the health condition does not require the assistance of an ambulance, the class participant should go home by individual transport, stay there, and seek a telephone consultation with a general practitioner,
- c) in case the health condition of the affected person deteriorates, an ambulance must be called to transport the person to the nearest isolation ward, and the situation must be immediately reported to the appropriate State Sanitary Inspection.

### **XI. Dormitories**

1. The following rules are introduced in dormitories:
  - a) the number of visitors is limited to one person per room,
  - b) TV rooms, meeting rooms, and study rooms are made available with a capacity limited to 75%.
  - c) the number of persons using generally accessible kitchens and laundry rooms at one time is limited,
  - d) the obligation to sanitize hands on entering the dormitories is obligatory shall be continued.
2. In case an inhabitant of a dormitory demonstrates disturbing symptoms suggesting a coronavirus infection:
  - a) such person should contact a general practitioner on the phone soon as possible,
  - b) in case of English-speaking students a contact with a general practitioner should be arranged through the Medical Education in English Office,
  - c) In case of threat to health and life, immediate contact with Medical Rescue Team is required.
3. Moreover, the students living in dormitories are obliged to notify the manager of the Dormitories Management Centre, or any person appointed by him, on the phone, of:
  - a) a quarantine or isolation imposed on the student by the State Sanitary Inspection,
  - b) self-isolation imposed by the Dean with regard to waiting for the decision of sanitary authorities,
  - c) disturbing symptoms that may indicate SARS-CoV-2 infection,
  - d) the contact with a person infected with SARS-CoV-2.
4. Polish-speaking and English-speaking students living in a dormitory shall report all cases under 24-hours operated telephone number 507 434 364.
5. In case of students subject to isolation (positive PCR test result for SARS-CoV-2 infection), unless there are no places available in isolation facility arranged by NFZ, or the student cannot be isolated at home,



the student will be transported, under strict sanitary regime, to the place of isolation indicated by the manager of the Dormitories Management Centre.

6. Students in quarantine may be relocated and their temporary place of residence is to be determined by the Manager of the Dormitories Management Centre in agreement with the Administration Director or General Manager.
7. If possible, the manager of the Dormitories Management Centre, specifies the area where the infected inhabitant of the dormitory moved around or resided, in order to establish a list of persons that he or she might have had contact with. Moreover, it is required to perform thorough cleaning,

## **XII. Main Library**

1. The Main Library, with the reading room included, shall operate in the manner minimising the risk of SARS-CoV-2 infection. Special precautions include the restriction of the number of persons entering the Main Library, the use of personal protection measures by the Library staff, and access to hand sanitizers.
2. The staff and students are obliged to maintain proper distance between them (at least 2 meters) in the Main Library.
3. In the Library students are required to wear face masks covering the mouth and the nose.
4. The following, detailed rules of operation of the Library are established:
  - a) study rooms, general reading room, book rental and individual work cabins are open during the Library working hours provided that there is no more than 1 person per 10 m<sup>2</sup>, librarians excluded,
  - b) The Library determines the maximum number of persons in compliance with sub-clause a) above, and displays appropriate information for the students in front of the entrance,
  - c) before using any computer and other devices activated by touch, students are obliged to sanitize their hands,
5. In case the capacity limit referred in clause 1 sub-clause a) above is reached, persons who want to use the study rooms, reading room or book rental above the maximum capacity are obliged to present the certificate of vaccination against COVID-19 to the Library staff. Such persons are not included in the limits specified under the item above.